

## **Associate / Senior Associate**

### **Position Overview**

The Associate will be an integral member of the investment team and involved in all aspects of the investment process.

### **Responsibilities**

- Detailed analysis of investment opportunities including financial modeling
- In-depth due diligence on prospective portfolio companies and sponsors
- Creation of investment memoranda and other transaction support documents
- Support of the legal review and closing process
- Post-investment monitoring of interim and final transaction results
- Transaction pipeline management
- Assistance with other marketing and reporting projects

### **Characteristics**

- Strong quantitative skills and deep technical expertise with Microsoft Excel
- Strong written communication skills and proficiency with Microsoft PowerPoint
- High attention to detail
- Self-motivated, organized and able to multi-task
- Willingness to travel on a regular basis

### **Qualifications**

- Bachelor's Degree in Finance, Accounting or Economics
- 2 - 5 years of investment banking, private equity or corporate finance experience

Interested candidates should email [jobs@timberbaypartners.com](mailto:jobs@timberbaypartners.com)